

AGCI Board Meeting Minutes 03.05.2017

Location: Cospace (168 East Center Street Unit B, North Salt Lake, UT 84054)

Attending: K. Love, Y. Tatiana, R. Pera, J. Hogan, R. Rodgers, C. Osborn

Minutes By: C. Osborn

Lead By: K. Love

Call To Order: 05:00PM

Adjourned: 06:09PM

FANX

- Kohalu
 - o Travel arrangements handled by Ryan all weekend
 - o Dinner at 7p at Ruth's Chris
 - o If contacted directly by Ro, he will direct Ro back to Kapi to discuss
 - o All items needed for demo are in-house, except ductape
 - o Official after party at Sky; Kapi will attempt to get everyone on the guest list to avoid paying \$18 to take him out
 - o Handler will be arranged; stay tuned (may borrow from Umbrella)
- Hunt
 - o Current 25 completed/vetting items, Christine will be adding more to cover additional vendors/etc.
 - o Rob and Ryan will assist with collecting prizes on Friday morning (will be provided with business cards and details)
 - o Any additional items, alert Christine
 - o LIST WILL CLOSE ON WEDNESDAY for printing
- Prep for load-in will be on Wednesday (Ryan and Kapi will load truck)
- Thursday Load-In (prep on Wednesday)
 - o Between 8-6p available times
 - o Plan to arrive and complete load-in/setup approx 10a
 - Rob plans to assist with load-in
- Donation box/jar will be provided by Rob
 - o Will be decorated in Lady Death vs Purgatori theme
 - o Will be managed by booth members throughout the day
 - o Kapi and Yaz will come up with ideas for whichever gets the most
- Selling memberships and classes
 - o Collect money, manually take down information for enrollment and class signups
 - o Bring in items to have on-table to review connected to new classes
 - Rotate items to encourage coming back
 - Attempt to link to current classes/future classes
 - o Will have price-list posted for memberships

- Radios to use at convention
 - o Ryan will donate radios to be used by Christine and roaming handler(s)
 - o Will be tested prior to the event
 - o Yaz's phone will remain in-booth to run hot-spot
 - o Square will be run through the iPad
- Yaz finishing presentation to be shown in booth (due 3/9/17)
- All vendor pass cash due Thursday (set-up)
- PARKING
 - o Will be a complete nightmare the entire weekend due to other events
 - o Plan for additional valet parking for Ruth's Chris dinner (approx \$5 plus tip)
 - o Remember to account for cost of parking in prep for the convention

VOLUNTEER SCHEDULE/MEETING

- Initial schedule posted, requesting comments to approve
- CHANGES UP TO WEDNESDAY, then closed
- Will have syllabus for meeting
- Reminder – be engaged, avoid excessive use of phone during the day
- All volunteers meet at Cospace on Thursday night to pick up passes (will not leave convention floor if not necessary)

CLASSES

- Yaz will arrange to review patterns for Frankenstein Pattern class
- All other classes currently written and booked through early May
- Derek will temporarily shut down the website to prevent dual signup during the convention
- Class schedules will be printed on COLORED paper (some of them)
 - o Beck needs next copy of schedule
 - o Dark Soldier needs next copy of schedule
 - o Watch Tower needs next copy of schedule
 - Open to lectures at their café
- Ideas for next round due after convention

GENERAL HOUSKEEPING

- Russ exit – official message received 2/20/17
- New board member required to keep required number of members
 - o Yaz will be reaching out to possible candidate
 - o Kapi will be reaching out to possible candidate (Adobe)
 - o All recommendations must bring something to the table
- Will schedule day when most people can come in to deep-clean space and reorganize member closet – tentative date APRIL 3RD 11am
 - o If materials available, will build additional tables

- Kapi has wire rack/baker's drying rack to set up to use for drying pieces
- Big Buddha event – 1030a
 - o Derek handling pre-build of sword
 - o Will attempt to fill space with as many people as possible to make it look full
 - o Several live spots through the day; be conscious of behavior and clothing
 - ADD POST TO FB (members group)
 - o Arrive by 11a at the latest not to be interrupting live

FINANCES

- Finances – as of the end of the last fiscal year, \$9,500 in the hole
 - o As of the current fiscal year, \$7,100 in the hole
 - o Currently \$6,200 behind on rent (utilities)
 - o P&Ls available for review
- Grants/fundraising
 - o Grant proposal due on March 24th (poss between \$300-\$3K)
 - o Will review proposal with Christine to complete writing
 - Series of classes, single project, etc.

TABLED QUESTIONS/DISCUSSION

- Tshirts for next convention/event?
 - o Can't afford up front, possible discussion later time
- NerdCamp