

AGCI Board Meeting Minutes 05.21.2017

Location: Cospace (168 East Center Street Unit B, North Salt Lake, UT 84054)

Attending: K. Love, Y. Tatiana, R. Pera, R. Rodgers, C. Osborn

Minutes By: C. Osborn

Lead By: K. Love

Call To Order: 04:12PM

Adjourned: 05:02PM

BOARD BUSINESS

- Updates to bylaws:
 - o New bylaws go into effect on June 1st
 - o All board members must spend 8 hrs/month in the shop helping members, assisting with projects, etc. or donate \$500 over the year
 - o If any board member fails to meet their obligations within a rolling two-month period, it will be considered a voluntary resignation
- Yaz has been unanimously voted in as an officer, and the restructure is as follows:
 - o Kapi – CEO
 - o Yaz – President
- Changes to the board structure will not be made until after the results of the grant
- Currently waiting to hear back regarding the change to public charity from private charity
 - o Waiting to file the appropriate taxes – stay tuned
- Ryan and Kapi will be completing the paperwork for Davis County shortly
 - o Photographing holdings throughout the shop
- NSL has renewed the business license
- Utah Charitable Org. renewal is due July 1st
- Currently still behind on rent, but stay tuned for updates
- If we have not heard back regarding the grant in time to officially commit or end lease, Kapi will contact the landlord to discuss an extension until the decision is officially returned

UPCOMING EVENTS

- Friday night cosplay night at Scofy's – theme is punk night
 - o All funds will go towards rent
 - o Rob, Jackie, and Yaz have collected/donated items
 - o Items will be split between raffle and silent auction
- June 3rd FanCon in Odgen
 - o Three hour commitment; indoors
 - o More of a food-truck rally, less of a full convention
 - o Jackie has volunteered to attend, so has Yaz
 - o Will take donation jar, cards, board, and sign-up sheets

- Will promote Open Craft Day on the 11th

ADDITIONAL BUSINESS

- The lock box has been successful in assisting members (and board members) in accessing the space when those with keys are unavailable
- Due to shift change, Steenie is available from 10a to 6p only in emergencies to let in locked-out individuals
- Pending grant, will transition to electronic key access

APRIL NEWSLETTER CONTENT – STILL WIP

- Upcoming classes, taken from existing descriptions
- Obit for Henry
- Request for donations/call to arms
- Yaz – attending fairs through the summer
- Jackie – recommendations on packing for an out-of-state convention
- Kapi – favorite piece of equipment in the shop/to work with
- Information about the grant, requests for readers to check if their companies are able to donate as well
 - AGCI appears on Guidestar, a registry for companies to find information about causes to donate to

FOOD FOR THOUGHT

- Additional photoshoot day?
- Increase time between classes to attempt to increase demand?
- Leather class taught by Yaz (beginners only)?
- Airbrushing class?
- Backup teachers for classes with unreliable teachers?
- Pirate Fest
 - Schedule for next July? (date to be fixed)
 - Run under the charity, whether or not cospace is still fully operational
 - Schedule tour before the end of this summer to begin planning for layout, space requirements, funds, etc.
 - Schedule meeting for all those involved

BEGINNING PLANNING FOR GOBLIN BALL

- Begin search for booking location
- Steenie will do write-up for the events to post in the run-up and throughout the next few months to encourage sustained interest
- Discuss/accumulate decorations/props/treats
- Determine dates for announcements/reminders
- Communicate with other events in the lead-up to the ball for additional promotion
- Offer early bird specials for those who buy tickets in advance

- Check for any possible trademark/copyright infringement before creating materials
- Entertainment
 - o Contact dance studio for performances and dancers to keep the party going throughout the event
 - o Focus on music and dancing, rather than staged performances
- Fix exact date
 - o Last weekend in January?

ANNIVERSARY CAR WASH (JUNE 10TH)

- Exact date fixed and available on Facebook to begin planning
- Kapi will attempt to contact possible foodtruck(s) to have on-site
 - o See if there's a possibility for a portion of the foodtruck profit to be donated
- Kapi will contact Big Buddah to see if they'll cover a portion of the proceedings
- Combine with Open Craft Day
- Shopping list will be put together for the event